

**CONFIDENTIAL**

20 MAY 1971

**MEMORANDUM FOR:** Executive Director-Comptroller  
Deputy Director for Intelligence  
Deputy Director for Plans  
Deputy Director for Science & Technology  
Deputy Director for Support

**SUBJECT:** Nominations for Senior Officer Schools, 1972-73

1. In August 1971 the Training Selection Board will consider CIA officers to attend the 1972-73 sessions of the following:

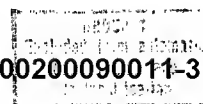
- Air War College
- Armed Forces Staff College
- Army War College
- Industrial College of the Armed Forces
- National War College
- Naval War College
- Senior Seminar in Foreign Policy
- Advanced Management Program, Harvard University
- Program for Management Development, Harvard University
- Royal College of Defence Studies, London (formerly Imperial Defence College)

The Board will then recommend candidates and alternates to the Executive Director-Comptroller for final approval. To assist in accomplishing this selection action on schedule, please forward your nominations to me by close of business Tuesday, 6 July 1971.

2. May I call your attention to changes involving two of the programs. Because the Office of Training had to take large budget cuts for fiscal year '72, we were forced to drop some external training programs from our budget, among them the Royal College of Defence Studies. This means that if anyone attends the 1972 course, his office will have to assume all expenses. Secondly, this year we have included the Program for Management Development at Harvard University rather than considering those nominations separately as has been done in the past.

3. On 14 May 1971, the Executive Director-Comptroller approved a set of guidelines, as submitted by the Training Selection Board, to be applied by the Directorates in their identification of nominees for the

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Senior Officer Schools. Through the application of these principles, we hope (1) to put the Agency into a better posture in respect to orderly management of the selection process, (2) to assure that the Agency is represented at the schools by somewhat younger men, and (3) to develop a steady pattern for giving training when it would do the most good. A copy of the guidelines is attached.

4. Quotas are filled on an Agency-wide basis and you may nominate as many candidates as you wish for any of the schools. Careful attention should be given to the over-all qualifications of nominees and to their ability to serve as able representatives of CIA. I would also suggest that you attempt to nominate candidates who are several years below the maximum age limit. Please submit six copies of a nominating statement and an up-to-date biographic profile and one copy of a recent photo, for example, a passport photo or one from the badge office, for each candidate. The nominating statement should provide pertinent information on the nominee's Agency experience, on the assignment planned for him upon completion of the proposed training, and should indicate how the recommended training will benefit the Agency and the individual. We ask that Xerox copies rather than carbon copies be submitted.

5. Attached are a list of the schools showing the grade and age levels for each and a brief description of each program. If you have any questions, please call Miss [redacted], Executive Secretary, Training Selection Board, extension 2193.

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**HUGH T. CUNNINGHAM**  
Chairman  
Training Selection Board

cc: Members, Training Selection Board  
Senior Training Officers

**Distribution:**

Orig - Each Addressee

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OTR/ISS/TSB/[redacted]:jh (20 May 71)

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